

Guide to Completing Mandatory and Recommended On-Campus Education [For Participants(student/faculty/staff)]



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01

How to apply for a course

LMS Guide

How to apply for a course

Sign in

The image shows a screenshot of the Korea University LMS login page. Step 1 is a red-bordered box containing the text "Access <https://lms.korea.ac.kr/>". Step 2 is a red-bordered box highlighting the "Portal Login" button, which features a building icon. Step 3 is a red-bordered box showing a close-up of the login form. The form has a header "고려대학교에 로그인하세요" (Log in to Korea University) and a sub-header "통합 로그인" (Unified Login). It contains two input fields: "싱글 아이디(포털시스템)" (Single ID (Portal System)) and "비밀번호" (Password). Below the fields is a "로그인" (Log in) button and a link "비밀번호를 잊으셨습니까?" (Forgot your password?). The background of the screenshot shows the Korea University logo and the motto "LIBERTAS JUSTITIA VERITAS".

STEP BY STEP

1. Access the Korea University LMS page (link <https://lms.korea.ac.kr/>)
2. Click [Portal login].
3. Enter your Korea University Portal (KUPID) ID and password and log in.

How to apply for a course

Search for a course

The screenshot displays the KULMS interface for course search. At the top, the navigation bar includes 'KULMS' and 'Extra-Curriculum' (highlighted with a red box and number 4). Below this, a search bar (highlighted with a red box and number 5) contains the text 'Search by course, instructor, tag, course code.' The main content area shows a grid of course cards. The first card is highlighted with a red box and number 6. It features a laptop icon and the text '법정의무 및 교내권장 교육' (Mandatory and recommended on-campus education), '[For Non-Completers] [Faculty] [KOR] 2024...', and 'Upcoming 2025.02.17 - 2025.02.26'. The left sidebar contains a 'Division' menu (highlighted with a red box and number 5) with the option '법정의무 및 교내권장교육...' selected. Below it is a 'Subject' menu.

STEP BY STEP

4. Click the [Extra-Curriculum] > [Course Search] button in the top menu.
5. Check "법정의무 및 교내권장교육(Mandatory and recommended on-campus education)" in the [Division] menu on the left, or search for the course name to view the course you want to take.
6. Click on the course you found.

How to apply for a course

Course registration

The screenshot shows the KULMS interface for a course. At the top left is the KOREA UNIVERSITY logo. Navigation links include 'KULMS', 'Extra-Curriculum', and 'Instruction for use'. The course title is '[For Non-Completers] [Student] [ENG] 2024 Human Rights and Gender Equity Education'. Below the title, it shows the period '2025.02.12 ~ 2025.02.26' and the learning period '2025.02.12 ~ 2025.02.26'. A red box highlights the 'Enroll' button, which has a red circle with the number '7' next to it. Other buttons include 'Set course information' and 'Status 67 People / Unlimited'. Course details are shown in a grid: Course Duration (1 Week), Weekly Study (1 Hour), and Certificate (Do not issue). An image of a laptop with a document icon is on the left.

Introduction

Certificate Criteria

Iss : Completion when learning more than the setting criteria based on the progress of learning in LMS Course
Grade : Completion if students earn grades above the set criteria based on their grades in the LMS Course

Progress	Grade
100%	70%

App. period 2025.02.12 ~ 2025.02.26

Course type 인권과 성평등 교육(07)

Course Language

Course period 2025.02.12 ~ 2025.02.26

Course Duration 1 Week

Weekly Study 1 Hour

Certificate Do not issue

STEP BY STEP

7. Click the **[Enroll]** to take the course. .

Check course enrollment status

Course Status

The screenshot shows the KOREA UNIVERSITY website interface. At the top, there are navigation links for 'KULMS', 'Extra-Curriculum', and 'Instruction for use'. A search bar is visible with a dropdown menu showing 'Course Search' and 'My course / program'. Below this, there are buttons for 'Go to course' and 'TA/Auditor application'. The main content area is titled 'My course / program' and features a tabbed interface with 'Application List', 'Current', and 'Closed' tabs. The 'Current' tab is active, showing details for the course '[For Non-Completers] [Student] [ENG] 2024 Human Rights and Gender Equity Education'. The course status is 'NI'. There are two progress indicators: 'Progress' (0%) and 'Grade' (0%). A 'NI completed' badge is also present. The page footer shows '1 / 1 of 5 items'.

STEP BY STEP

1. Click **[My Course / Program]** to check the status of course application and course status.
2. Please note that **the status of the course is updated every 30 minutes.**

02

How to take a course

LMS Guide

How to take the course

LMS 바로가기

The screenshot shows the LMS Dashboard interface. At the top, there is a navigation bar with 'KOREA UNIVERSITY' logo, 'KULMS', 'Extra-Curriculum', and 'Instruction for use'. Below this is a search bar and a 'My courses / programs' link. The main dashboard area is titled 'Dashboard' and contains three course cards. The first card is highlighted with a red box and a '2' in a red circle. The second and third cards are also highlighted with red boxes and a '1' in a red circle. The first card has a green header and contains the text: '[미이수자] [학생] [ENG] 2024 인권...', '[미이수자] [학생] [ENG] 2024 ...', and '2024년 법정의무교육 미이수자'. The second and third cards have brown and dark blue headers respectively and contain the text: '2024년 법정의무교육 미이수자'. On the right side of the dashboard, there are two buttons: 'Go to course' and 'TA/Auditor application', both highlighted with red boxes and a '1' in a red circle. At the bottom right, there are links for 'Learner Guidance' and 'Instructor Guidance'.

STEP BY STEP

1. Click [Go to LMS].
2. Click the course you want to take on the [Dashboard].

How to take the course

Announcements

The screenshot shows a user interface for a course announcement. At the top, there is a navigation bar with a hamburger menu icon and the text "[미이수자] [학생] [ENG] 2024 인권과 성평등 교육 (Human Ri... > Announcements". Below this is a search bar with a dropdown menu set to "All" and a search input field. On the left side, there is a vertical sidebar with icons for Home, Announcements, and Weekly Learning. The "Announcements" icon is highlighted with a red circle and the number "1". The main content area displays an announcement titled "[English] Human Rights and Gender Equity Education" with a sub-header "All Sections". Below the title, there is a note: "※ Content access is being tracked, and if 100% viewing is not achieved, the completion history may be cancelled. 1. Education name2024 Human Rights and Gender Equity L...". The announcement is enclosed in a red box with a red circle and the number "2" at its top-left corner.

STEP BY STEP

1. Click the **[Announcements]** menu.
2. Check the announcements.

How to take the course

주차학습

[미이수자] [학생] [ENG] 2024 인권과 성평등 교육 (Human Ri... > Weekly Learning

2024년 1학기 인권과 성평등 교육 이사회

01 02 03

Home

Announcements

Weekly Learning

[Notice]

(ENG) Notice: Human Rights and G

[Step1] Human Rights and Gender Equi

0001_Overview of human rights an
Start Date: February 12 at 9:00 AM End Date:

0101_Sexual Harassment Preventio
Start Date: February 12 at 9:00 AM End Date:

0102_Sexual Harassment Preventio
Start Date: February 12 at 9:00 AM End Date:

0201_Sexual Violence Prevention
Start Date: February 12 at 9:00 AM End Date:

0202_Sexual Violence Prevention
Start Date: February 12 at 9:00 AM End Date:

Learn Status: 0sec(0%) Incomplete Incomplete Refresh Learn Status

* Attendance is processed only when watching up to 1x speed. If you

* After learning the content, please check the attendance in the [Attendance].

[Step2] Human Rights and Gender Equity Education Quiz

[Step2] Human Rights and Gender Equity Education Quiz
Start: February 12 at 9:00 AM End Date: February 26 at 11:59 PM
10 Question | 100 Points

STEP BY STEP

1. Click on the [Weekly Learning] menu.
2. Check [Notice].
3. Click on the video to watch it.
4. After watching the video, click on the [Refresh Learn Status] button at the bottom to check the learning progress.
5. Click on the quiz to take it.

03

How to check the status of your course completion

LMS Guide

STEP BY STEP

< Checking the status of your course completion >

If you can see your course record in **[Course Status]** , please check the final status of your course completion on the portal (KUPID) or KUchive.

- Please note that the final status of your course completion is updated every 30 minutes, just like the course status.

1. Portal (KUPID)

- Faculty: [인사/급여] > [KU온라인교육이수현황] (**※ You can check it only Korean version of KUPID**)
- Students: [수업] > [교육이수현황조회] (**※ You can check it only Korean version of KUPID**)

2. KUchive

- After logging in to KUchive, click [Certificate Issuance] in the center of the main screen.

<Certificate Issuance> (if necessary)

Access KUchive and log in > [Certificate Issuance]> Click the [Print] button for the relevant course.

* If you have any inquiries regarding printing certificates, please contact KUchive.